



Subject: *Recruitment of Parent Advisors for the Missouri School for the Deaf's FAMILIES FIRST: Early Intervention Program*

To Whom It May Concern:

The Missouri School for the Deaf is in the process of recruiting new Parent Advisors for its early intervention program, "*FAMILIES FIRST: Early Intervention Program.*" Parent Advisors make weekly home visits with families who request these services. A six-day training course is required for this position. Completing the training does not guarantee there will be families in your area in need of the services. This is a part-time position. Our Parent Advisors serve families *as they become available.*

We are in need of Parent Advisors from your area, so that when families are referred to us, we can match them with a trained advisor who can help offer them information and support. Please review the attached job description and share it with those in your area who might qualify for this position.

Most of our parent advisors serve one or two families through *FAMILIES FIRST: Early Intervention Program* in addition to other positions they hold as deaf educators, speech pathologists, audiologists, etc. Several of our Parent Advisors are teachers who have chosen to stay at home with their children, but wish to stay involved with the field of deaf education on a part time basis. Visits with *FAMILIES FIRST: Early Intervention Program* families are set up by Parent Advisors, allowing them the flexibility to work around their own family or job schedules.

If interested, please call MSD's business office at (573) 592-4000 or send an e-mail to: BusinessOffice.MSD@msd.dese.mo.gov to request a bid packet. One you receive the packet, which is required by the State of Missouri as part of the bidding process for this position, please complete it and return it to us no later than June 30, 2011.

Sincerely,

Robyn Fleming
Lead Parent Advisor, Missouri School for the Deaf